The *Where I Work* series, published biweekly by the San Antonio Report, takes readers where they otherwise could not go: into the thousands of different workplaces, companies, nonprofits, family businesses, schools, startups, artist studios, and anywhere and everywhere else people work.

Like the popular weekly series *Where I Live*, which appears every Saturday, the workplace series is written by people in the community rather than staff journalists. It’s one more way we showcase a diverse range of voices and perspectives.

Inevitably, many of the submissions will explore how the workplace has been changed by the year-long pandemic, and how valued workers are gaining a greater say in redefining the modern workplace, whether they work for one of the city’s major employers or in a small, locally owned business.

Here is the [online registration form](#) if you would like to contribute to *Where I Work*. A few ground rules:

1. Editors do not accept third-party submissions from advertising and public relations agencies or other entities representing paying clients.

2. With few exceptions, editors will not accept submissions from senior executives or managers. We are looking for workers to tell
their stories and in the process profile their company or organization. Exceptions: startups, where a founder may be one of the few employees; freelance professionals; and artists.

3. Editors do not accept anonymously written or ghost-written submissions.
4. The subject and his or her workplace must agree to give a San Antonio Report photographer access to their workplace to shoot feature photos or videos, and to shoot a portrait of the individual writing the article.

5. Articles should be approximately 500-750 words in length and include links where appropriate.

6. Articles should emphasize story telling and sharing with readers some of the unique aspects of the writer’s job and responsibilities, and not drift into statements promoting the company’s mission, vision, and values, which can be summarized in a single paragraph.

7. Company management cannot exercise editorial control over the article or selection of photographs or videos.

8. Individual contributors will work directly with San Antonio Report editors on the editing process prior to publication. Editors will not work through third parties.

9. Where I Work is protected by copyright and cannot be reproduced without permission or compensation. Employers are encouraged to share a link to the article published on the San Antonio Report website via social media, newsletters, and other outreach avenues.
10. Companies profiled in the series are not required to be donors or members of the nonprofit San Antonio Report. Current donors and members will not be accorded favorable treatment.