

TEXAS EDUCATION AGENCY
SCHOOL GOVERNANCE

Monitor/Conservator Quarterly Report

Submit Quarterly Report to: Ronald Rowell

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Subject Line: Quarterly Monitor/Conservator Report for (LEA Name)

Contact Information: (512) 475-3697

School District: South San Antonio

County-District #: 015-908

Name: Judy Castleberry

Monitor Conservator Management Team

1. Report for the following quarter:

- First Quarter (March)
- Second Quarter (April, May, June)
- Third Quarter (September)
- Fourth Quarter (October, November, December)

2. Current Status of the Identified Issues:

- Initial Review – first quarterly report
- Meeting objectives for the quarter
- Exceeding objectives for the quarter
- Concerned (little or no improvement or progress)
- Highly concerned (specific concerns detailed below)
- Other _____
- Final review – recommendation for removal

3. Board Meetings. Please document in the space provided below the dates of Board Meetings during the time period of this report. Indicate for each meeting whether an agenda was posted, whether a quorum was present and whether the meeting was attended by the monitor/conservator.

Date(s) of Board Meeting Regular, Special, or Emergency	Posted Agenda? Attach copy(s) of posted agenda	Quorum?	Attended by Monitor/Conservator?
9/6/2016 (S)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9/21/2016 (R)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Handwritten signature
10-3-2016

4. Visits to LEA. Please document in the space provided below the date, time and general purpose for any on-site visits to the LEA.

Date/Time	Contact	Purpose
9/6 2.25 hr.	Board members, Superintendent	Reviewed Corrective Action Plan; participated in Special Board meeting.
9/14 .75 hr.	Board President, Superintendent, Gen. Counsel's rep.	Participated in agenda-preparation meeting.
9/16 1.0 hr.	Superintendent, CAO, ESC-20 Staff	Heard proposal for participating in a transformation effort.
9/21 6.0 hr.	Board members, Superintendent, Gen. Counsel	Reviewed meeting materials; participated in Regular Board meeting.
9/29 1.25	Board President, CAO, Gen. Counsel	Participated in agenda-preparation meeting.

5. LEA Progress

TEA Charge	Directive	Corrective Action	Results/Evaluation of Implementation	Timeline
Improve financial management of the District; work collaboratively with exec. Administration			After providing the Board with enrollment information identifying two classrooms at one elementary school that exceed the 22:1 ratio by a total of 3 students, the Superintendent requested approval to submit two class-size waivers. He said leaving the classes in tact would be in the best interest of the students and adding another classroom would result in such small classes that it would not be financially responsible to do so. The Board voted to disregard the Superintendent's recommendation and deny the waiver request. This action was overturned by a directive from the Conservator.	

<p>Work collaboratively with exec. Administration</p>			<p>While the Board President had an opportunity to discuss the request for class-size waivers with the Superintendent during the agenda-preparation meeting, no effort was made to share concerns.</p>	
<p>Improve financial management of the District</p>			<p>In consideration of an MOU with an after-school program provider, the Board indicated dissatisfaction with the provider's plan to charge parents for students' participation in the program. The Board President asked, "Why can't we have our own program?" After continued discussion, the Superintendent estimated that the cost for a District-run program would be between \$225,000 and \$300,000. With no further information, the Board directed the Superintendent to move forward in developing a program to be provided at no cost to parents.</p>	

Work collaboratively with exec. Administration			The Superintendent's annual performance evaluation was scheduled for the September 21 Board meeting. The meeting ran very late and, while the Superintendent was briefly out of the room, the Board decided to postpone the evaluation until the next meeting. There was no discussion about the postponement with the Superintendent and he only learned of it when he returned to an almost-empty room.	

6. New Recommendations or Directives made during this Reporting Period. Attach copy of recommendations or directives.

Date Submitted	Due Date	Recommendations/Directives	Progress on Directives
9/21/2016		Accept the recommendation of the Superintendent and approve the submission of a request for two class-size waivers.	

7. Exit Strategy and Timeline. Please document your strategy to exit from the school so that they may function on their own and your timeline for removal.

Exit Strategy	Timeline

8. Implementation Efforts. Please provide a brief description of the LEA's overall implementation, including any issues or concerns.

The District recently received a revised rating from one of the bond rating companies with which it

works. While the rating remained A+, the Rating Outlook was revised from Stable to Negative. The report indicates that the Outlook revision reflects the company's "concern that weak governance could continue a trend of spending well in excess of stagnant revenue prospects, diminishing the district's currently sound level of reserves and operational flexibility." Actions of the Board in the September 21 meeting would support that concern.

The Superintendent reported to the Board at the September 21 meeting that enrollment is down more than 200 students and district-wide facility usage is 60%. Two new charter schools are under construction in the District. Community meetings will be held in December and January to discuss attendance boundaries and school utilization concerns.

Inappropriate behavior was observed in the September 21 meeting when a Board member spoke in a loud voice and spoke over the Superintendent. While the speaking Board member was obviously concerned about the issue brought forward, other Board members did not indicate agreement.

The Conservator has seen no evidence that Board members are committed to addressing the identified concerns.

9. Recommendations.



Signature of Monitor/Conservator

9/30/2016

Date of Report

AGENDA
SPECIAL CALLED MEETING OF THE
SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
ADMINISTRATION BUILDING
5622 RAY ELLISON BLVD.
San Antonio, Texas 78242
SEPTEMBER 6, 2016 6:00 PM

CALL TO ORDER AND ROLL CALL

PRESENTATIONS/REPORTS

1. Superintendent Report on compliance with TEA Special Accreditation Investigation No. 2014-01-010 Corrective Action Plan.

DISCUSSION/POSSIBLE ACTION

1. Discussion and possible action to approve contract services with High School Music Service to clean band instruments at Shepard Middle School and Dwight Middle School in an amount not to exceed \$30,000.
2. Discussion and possible action pertaining to the SA Youth MOU approved by the Board on July 20, 2016 and future MOU's regarding the SA Youth program.

ADJOURNMENT

AGENDA
REGULAR MEETING OF THE
SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
ADMINISTRATION BUILDING
5622 RAY ELLISON BLVD.
San Antonio, Texas 78242
SEPTEMBER 21, 2016 6:30 PM

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

CITIZENS TO BE HEARD

SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)

RECOGNITION

1. Recognition of Principals.

PRESENTATIONS / REPORTS

1. Presentation of the 2016 Distinction Designations awarded to South San Antonio ISD for Academic Achievement in English Language Arts, Mathematics, Science, Social Studies, Top 25% Student Progress, Top 25% Closing the Performance Gaps and Post-Secondary Readiness.
2. Presentation of the FitchRating Report on South San Antonio Independent School District.
3. Quarterly Investment report as of August 2016.
4. Report on Enrollment.

CONSENT

1. Approval of Board Policies: Update 105 and Update 106.
2. Approve amendment to Board Policy DEC(LOCAL).
3. Approve amendment to Board Policy DNA(LOCAL).
4. Approve amendment to Board Policy DNB(LOCAL).
5. Approve the contract between Bexar County Elections and South San Antonio ISD for the November 8, 2016 School Board Elections for Single Member Districts 2, 3, 5 and 7 in the amount of \$37,420.21.
6. Approve the renewal of self-funded Excess Workers' Compensation insurance with Safety National for the 2016-17 school year. Renewal contract is not to exceed \$82,531.00.

7. Approve the memorandum of understanding between South San Antonio ISD and ChildSafe to provide online training for the identification and prevention of child abuse.
8. Approve the memorandum of understanding between South San Antonio ISD and Boy Scouts of America, Alamo Area Council to serve South San Antonio Student by building character, citizenship and personal wellness.
9. Approve the renewal subscription of Odysseyware for the 2016-2017 school year to provide students opportunities to attain high school course credit utilizing online courseware.
10. Approve an upgrade of computers in the High School Engineering Lab to support and facilitate student learning and inquiry at the secondary level to enhance digital and technological skills in high school Project Lead the Way (PLTW) STEM courses.
11. Approve the purchase of 30 Chromebooks and a charging cart for the Exploring Careers course at each middle school to support and facilitate student learning and inquiry at the secondary level to enhance digital and technological skills in middle school Exploring Careers courses.
12. Approve the purchase of three (3) Ford Interceptor utility vehicles for the police department from Silsbee Ford using TASB Buyboard Contract #430-13. The contract amount of the three (3) vehicles is \$105,775.75.
13. Approve the purchase of two (2) school buses for the transportation department from Rush Truck Centers using TASB Buyboard Contract #459-14. The contract amount of the two (2) school buses will not exceed \$180,339.00.
14. Approval of Board Meeting Minutes:
 - A. August 17, 2016 Special Meeting
 - B. August 17, 2016 Regular Meeting
 - C. September 6, 2016 Regular Meeting

DISCUSSION / POSSIBLE ACTION

1. Discussion and possible action to approve two (2) Class Size Waivers pursuant to Texas Education Code 25.112 at Five Palms Elementary (First Grade) to ensure no disruption of the established instructional program.
2. Discussion and possible action to approve the memorandum of understanding between South San Antonio ISD and SA Youth to implement and develop a successful after school youth development and educational program for the 2016-17 school year.
3. Discussion and possible action to approve a Board Policy that prohibits school board election campaign contributions from contractors and vendors that conduct business with South San Antonio ISD.

4. Discussion and possible action concerning secondary block scheduling.
5. Discussion and possible action on Board Resolution regarding employee reimbursement.

CLOSED / EXECUTIVE SESSION

NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.

The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:

Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Level III employee grievance hearings pursuant to Texas Government Code §§ 551.074.
3. Consultation with legal counsel and discussion regarding pursuing sanctions against an educator who has abandoned his contract pursuant to 19 TAC 249.14.
4. Consultation with attorney and discussion and possible action regarding the Superintendent's Evaluation.

ADJOURNMENT

Directive # 12

September 21, 2016

In accordance with TEC, Sec. 39.111 (c) (1), the Board is directed to accept the recommendation of the Superintendent and approve the submission of a request for two class-size waivers.